

**AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
NOVEMBER 10, 2003
5:30 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

- A. Regular meeting held October 27, 2003
- B. Workshop held October 20, 2003

2. PRESENTATIONS:

- A. Service award to Peggy Duggins, Police Department for thirty years with the City of Leesburg; Larry Byrd, Police Department, for twenty-five years with the City of Leesburg; Nick Romanelli for ten years in the Police Department; John Meier V, GIS, for twenty-five years with the City of Leesburg; Stan Carter for fifteen years in the MIS Department; Rich Schwacke for fifteen years in the MIS Department
- B. Airport Construction Projects presentation by Deputy City Manager Robert Johnson and Fire Chief Dennis Sargent

3. CERTIFICATION OF NOVEMBER 4, 2003, ELECTION RESULTS

4. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

- 1. 03-FB-67 Padmount Switchgear for the Electric Dept. (\$133,180.00)
- 2. LB-04-02 Canal Street Wastewater Plant Rehabilitation (\$659,000.00)

B. RESOLUTIONS:

- 1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Prime Construction Group, Inc. for the Canal Street Plant rehabilitation pursuant to Bid #LB-04-02, and providing an effective date.
- 2. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Kiwanis Club of Leesburg-Sunrise, Inc., for the purpose of setting forth terms and conditions under which Kiwanis will act as exclusive beverage provider at the Susan Street Recreational Complex; and providing an effective date.

3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to amend the prior agreement between the City of Leesburg and Leesburg Junior Jackets, Inc. for grant funding; and providing an effective date.
4. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with the Trust for Public Lands for lease/purchase of CSX property; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute the fourth amendment to the interlocal agreement between the City of Leesburg and Lake County relating to provision of Library services for reciprocal borrowers in Sumter County; and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the execution of a contract between the City of Leesburg and Wilbur Smith Associates, Inc. for supplemental agreement #30, to the basic agreement between the parties pertaining to professional services related to on-site inspection, overall quality assurance, project administration, certification and close out related to the Air Traffic Control Tower project at Leesburg Regional Airport; and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a first amendment to the agreement with the Villages of Lake-Sumter, Inc., to provide reimbursement for solid waste disposal costs associated with Customs Inspection Services at the Leesburg Airport, and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an interlocal agreement amendment between the City of Leesburg and Lake County relating to improvements to the Main Street area; and providing an effective date.
9. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Board of Trustees of the Internal Improvement Trust Fund of the State of Florida, for the purpose of leasing from the Board the real property formerly occupied by the Florida Department of Transportation as its maintenance facility; and providing an effective date.
10. Deeds to Florida Department of Transportation
 - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a deed in favor of the State of Florida Department of Transportation for the purpose of conveying to the Department of Transportation property or interests in property owned by the City of Leesburg, Florida, which are needed for the expansion of U.S. Highway 441; providing for reservation of utility easements; and providing an effective date. (Parcel 132.1)

Consent B 10 (continued)

B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a deed in favor of the State of Florida Department of Transportation for the purpose of conveying to the Department of Transportation property or interests in property owned by the City of Leesburg, Florida, which are needed for the expansion of U.S. Highway 441; providing for reservation of utility easements; and providing an effective date. (Parcel 113.1R)

11. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve an extension to the agreement between the City of Leesburg and Rispoli-Sosa Architects, Inc. for the purposes of extending the current contract for architectural and engineering services for the Library re-roofing project; and providing an effective date.

12. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute the lease agreement amendment between the City of Leesburg and Cutrale Citrus Juices USA, Inc. for parking on City property at the Public Works Department; and providing an effective date.

13. A resolution of the City Commission of the City of Leesburg, Florida, adopting the Emergency Management Plan for the City of Leesburg and providing an effective date.

14. A resolution of the City Commission of the City of Leesburg, Florida, adopting the Emergency Operations Plan for the City of Leesburg and providing an effective date.

C. Other Consent Items:

1. Authorize perpetual easement of Parcel 804 (Pond north of Civil Air Patrol Building)

5. PUBLIC HEARINGS:

A. Second reading of an ordinance accepting an easement from First Baptist Church of Okahumpka, Inc. in Section 15-20-24

B. Sunnyside Drive Annexation

1. Second reading of an ordinance annexing approximately 41 acres owned by Engineered Land, LLC south and east of Sunnyside Drive in Section 20-19-25 and rezoning from County R-1 and A to City R-1-A and placing property in District 1 (**Quasi-Judicial**)

2. Introduce resolution approving a Developer's agreement with Engineered Land, LLC

C. Second reading of an ordinance renaming Orange Street to Market Street

D. Second reading of an ordinance renaming Washington B Street to Upshaw Place

E. First reading of an ordinance creating §30-17 of the Code of Ordinances to create a Historic Plaque program

AGENDA – CITY COMMISSION MEETING TO BE HELD NOVEMBER 10, 2003

Page 4 of 4

- F. First reading of an ordinance rezoning approximately .21 acres owned by James Stevens from R-3 to PSC Pine Street Commercial on the west side of Childs Street, south of Pine Street
- G. Request to authorize an Electric and Gas Rate study to be performed through the Florida Municipal Power Agency (FMPA)
- H. Rank firms to provide a facility needs analysis for a recreation gymnasium
- I. Rank firms to provide design services for the Florida Department of Transportation Maintenance Facility on 14th Street
- J. Discuss request from Mathew Kang to amend uses permitted at Leesburg Regional Airport

6. CITY ATTORNEY ITEMS:

7. CITY MANAGER ITEMS:

- A. Discuss sale of property at US Hwy 441 and Newell Hill Road
- B. City Clerk Appointment

8. ROLL CALL:

9. ADJOURN: Motion, second, vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 “If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” The City of Leesburg does not provide this verbatim record.

AGENDA 031110
11/6/2003 7:49 AM